Bid specifications to procure Eragrostis:

1. **Provide proof** in the form of at least 2 reference/invoices that your company can deliver 80T grass as per request.

2. **Provide photos** of the grass bales, and only deliver from the latest growing season.

3. **Quote a price per kg** for the Eragrostis grass, vat must also be included in the quote.

4. **Quote for 80T Eragrostis grass** delivered in round bales of **1.6m in size.**

5. **Supply only good quality grass, with no damaged areas of mould, or poisonous plants – bales will be opened with delivery to ensure quality.**

6. No poor quality grass bales will be accepted – wait for confirmation before offloading any new deliveries.

7. Transport cost to deliver the grass at ARC-IRENE campus must be Included in your quote.

8. The Supplier is responsible to offload the grass bales from the truck.

9. The offloading of the truck must be completed during ARC working hours.

10. No offloading will be allowed on weekends or public holidays and afterhours during workdays. Please plan accordingly.

11. **Breakage of 3% will be allowed**, not more. If breakage is higher than 3% it will have to be uploaded back onto the

truck and ARC will not be held liable of payment for those bales.

12. **Every load** received will have a **delivery note** with the amount of bales delivered and the date of delivery. It will also have a weight bridge slip indicating the weight of the load on the truck.

No delivery will be accepted without a weight bridge slip.

Bid evaluation to procure Eragrostis and Lucerne rectangular grass bales:

No	Description	Points Allocated	Weight
2.1	Contactable references to provide proof that your company is capable to deliver 66 000kg of Lucerne and 55 500kg of Eragrostis grass bales per order within allotted timeframe from receiving purchase order.	20	
	2 and more references letters		15
	1 reference letter		5
	No reference letter		0
2.2	Provide photos of the rectangular grass bales and a Certificate of Analyses from an SANAS accredited Laboratory on the nutritional value of the products (Eragrostis grass and Lucerne) you are going to deliver.	20	
	Provided photos of the rectangular grass bales and a Certificate of Analyses from an SANAS accredited Laboratory		20
	No photos and no Certificate of Analyses from an accredited SANAS Laboratory provided		0
2.3	Quality of products offered, (Prime and Grade 1) and delivering the grass in rectangular bales. (Eragrostis bale 18.5 − 22kg/bale and Lucerne 20 − 25kg/bale) Must be grass from the latest growing season and it must be pre-bloom.	15	
	Prime		10
	Grade 1		5
	Grade 2		0
2.4	Delivery period of consignment at ARC-OVR after receipt of purchase order.	15	
	The full consignment of feed ordered within 14 days or less after receipt of purchase order.		10
	Delivered at least half of the feed consignment ordered within 7 days or less and the full consignment of feed ordered, delivered within 28 days after receipt of purchase order.		5
	Delivery of any feed after 28 days after receipt of purchase order.		0
2.5	Inclusion of transport cost and offloading cost at ARC-OVR on the quotation. The Supplier must plan to offload the truck delivering the feed within working hours of the ARC-OVR and prevent breakage of the bales to no more than 3% of total bales on the truck when offloading the truck. ARC-OVR working days are	15	

No	Description	Points Allocated	Weight
	from Monday to Friday and the working hours are from 7:30am until 16:00pm.		
	Agree to and provide a plan/schedule to offload the truck during ARC-OVR working days and during working hours. Maximum breakage of 3% allowed of total amount of bales on the truck when offloading		15
	Do not agree and do not supply a plan/schedule to offload the truck during ARC-OVR working days and during working hours. Maximum breakage of 3% allowed of total amount of bales on the truck when offloading		0
2.6	Provide a weigh bridge slip for delivery of consignment at ARC-OVR.	15	
	Will be able to provide a weigh bridge slip at delivery.		15
	Will not be able to provide a weigh bridge slip at delivery.		0
	Total	100%	